

Robert J. Archuleta
P O Box 773
El Rito NM 87530

Home # (505) 581-9108
Cell # (505) 927-8221
arch.aaa@hotmail.com

WORK EXPERIENCE:

2012- Present Carlos Vigil Middle School Principal

I am responsible for the education of approximately six hundred students. I am responsible for providing a safe learning environment and directing all of the supportive services that are needed for student academic achievement. The school has provided an opportunity for students to succeed and has made tremendous progress in terms of academic achievement and discipline.

2012-2012 Vice-Principal Carlos Vigil Middle School

I was employed at the middle school primarily in charge with the duties of student discipline. Other duties as assigned were arbitrary but, the primary duties were job responsibilities dealing with student issues.

2006- 2009 Superintendent – Mesa Vista Consolidated School

I was responsible to oversee all operations for the school district. In this district as in many other small rural school districts I was directly responsible to oversee personnel, facilities, transportation, and cafeteria. I was in charge of 5 million dollar budget and numerous federal and state grants. The district provided educational services to approximately four-hundred students in two elementary, one middle, and one high school. Services were provided with approximately one-hundred employees.

2002-2006 Superintendent- Jemez Mountain School District

Employed by the district I served in the same basic capacity as in the Mesa Vista School District. I was in charge of seventy employees and a budget of 3.5 million dollar budget. This district served 350 students in three elementary and one and one middle/high school.

2000-2002 Principal – Jemez Mountain School District

I was employed as the Coronado Middle/High School Principal. I was directly responsible for the regular and special education services for all 7-12 grade students. Coronado Middle/High Schools are quite small serving approximately one-hundred fifty students. I was responsible for the supervision of a staff of forty. Because of the unique size of the school I had other assigned duties to my

responsibilities; which included being the 21st Century Summer School and After School Program, and Curriculum Coordinator.

1993-2000 Principal- Mesa Vista Consolidated School District
During my term with the Mesa Vista School District as the Middle/High School Principal the school was able to recruit many out of district students which lead to the schools' highest enrollment history. In addition to providing students with an excellent education opportunity the district was reconized as of the elite schools New Mexico. I was also responsible for the supervision of fifty Certified and non-Certified Staff.

1983- 1993 Teacher – Mesa Vista Consolidated School District
I was employed as a secondary teacher. I provided instruction in education Technology, Visual Arts, and Bilingual Education. As in the case with most secondary teachers I had the privilege of coaching both girls and boys basketball and track. I was involved in numerous committees that included Vocational Advisory Council, Bilingual PAC, School Improvement Committees, and Curriculum Development.

1978-1983 Student – New Mexico Highlands University
Undergraduate Program

1973-1977 Weapons Mechanic – United States Air Force
I served as a Weapons Mechanic responsible for the functional assessment of Weapons Systems on a tactical fighter aircraft. Other duties included loading conventional and special weapons on fighter aircraft, armed and launched the aircraft. Honorable Discharge d from the U.S. Air Force in June of 1977.

Professional Organizations:

I currently serve as chairperson for North Central Community Based Services Inc. (NCCBS) ,. This is a non-profit corporation which is organized and operated for charitable, educational, and community welfare purposes, and in particular to provide children, youth, and their families with services in North Central New Mexico. Services include mental health services, residential treatment centers or group homes for youth. Alcohol and other substance abuse treatment prevention, and other related services that directly or indirectly improve and enhance the quality of community, family and individual life.

I served on the New Mexico Funding Formula Task Force for over three years during my tenure as superintendent of schools. I represented the smaller school districts as a member of the task force.

CFVMS

INTERIM SUPERINTENDENT

Evelyn D. M. Maruska
Email: evelyn.maruska@k12espanola.org
Website: www.k12espanola.org
714 Calle Don Diego
Española, New Mexico 87532
505-753-2254
Fax 505-747-3514

★ **Española** ★

PUBLIC SCHOOL DISTRICT #55



Reaching for Excellence

BOARD OF EDUCATION

Andrew J. Chávez, President
Pablo E. Lujan, Vice President
Ralph Medina, Secretary
Floyd E. Archuleta, Member
Jose I. "Coco" Archuleta, Member

**Sick Leave Bank Enrollment/Waiver Form
2011/2012**

I Robert J. Archuleta wish to enroll in the Espanola Public School's Sick Leave Bank. I have received the Sick Leave Bank Policy and understand its contents. I agree to voluntarily donate one (1) sick day to the Sick Leave Bank upon enrollment. I agree to follow procedures should I request to borrow from the Sick Leave Bank. I understand that should I apply for Sick Leave Bank days and I am denied, this decision will not be subject to the Grievance Process.

Robert J. Archuleta
Signature

03/07/2012
Date

(Any employee wishing to join the Sick Leave Bank will need to fill out a new form once original days have been used.)

I _____, do not want to participate in the Espanola Public School's Sick Leave Bank. I understand the purpose of the Sick Leave Bank.

Signature

Date

Check Program Assignment:

- ☐ Title I ☐ Transportation ☐ Special Education
☐ Food Services ☐ Regular Education

Enrollment deadline is September 30, 2011. Employees hired after deadline must submit within 15 working days from date of hire.

February 23, 2012

Mr. Art Blea
Superintendent of Schools
Espanola School District
714 Calle Don Diego
Espanola, New Mexico 87532

Dear Mr. Blea,

Please accept this letter of interest for the position of Assistant Principal at Carlos Vigil Middle School. I feel that I have a thorough working knowledge of every program within a school system and I feel very confident working with school staff and the administration to provide a safe learning environment for students.

My experiences as a former administrator in working with all the people involved; from the staff, communities, and parents, I feel confident that I would be able to perform to the highest professional standards expected of the Espanola School District.

Thank you for the opportunity to apply in your school district and if you should have any other question feel free to contact me at (505) 927-8221.

Respectfully,


Robert J. Archuleta

PROFESSIONAL RESUME

ROBERT J. ARCHULETA

arch.aaa@hotmail.com

Hm. (575) 581-9108

Cell (505) 927-8221

Education:

December 11, 1995 --- Master of Arts --- New Mexico Highlands University --- Major, Education Administration

**December 17, 1984 --- BA --- New Mexico Highlands University
Major -- Industrial Technology --- Minor --- Secondary Education
Minor --- General Business**

**May 9, 1983 --- Major --- Electrical Technology
Additional Teaching Endorsements -- Bilingual Education -
Visual Arts**

Work Experience:

2006-2009— I was employed by Mesa Vista as their Chief Executive Officer to oversee all operations for the school district. In this district as in many other small rural school districts I was directly responsible to oversee personnel, facilities, transportation, and cafeteria. I was in charge of 5.5 million budget and numerous federal and state grants. The district provided educational services to approximately four-hundred students in two elementary, one middle, and one high school. Services were provided with approximately one-hundred employees.

2002-2006—Employed by the Jemez Mountain School District as Superintendent of Schools. Served in the same basic capacity as in Mesa Vista as it was a smaller school district. I was in charge of seventy employees and a smaller budget of 3.5 million dollar budget. This district served 350 students in three elementary and mid/high schools.

2000-2002-- Employed with the Jemez Mountain School District as Coronado Middle/High School Principal. I was directly responsible for the regular and special education services for all 7-12 students. Coronado Mid/High Schools are quite small serving approximately one-hundred fifty students with a staff of forty. Because of the unique size of Coronado I had other assigned duties to my responsibilities; they included being coordinator for 21st Century Summer School and After School Programs, and curriculum coordinator.

1993-2000— Employed with Mesa Vista Consolidated as Mesa Vista Middle/High Schools Principal. Mesa Vista served approximately three hundred which is probably the highest enrollment in its history. The entire certified and non-certified staff at the school was approximately fifty.

1983-1993— I was employed with the Mesa Vista Consolidated School District as a secondary school teacher. I provided instruction in education technology, visual arts, and instruction in bilingual education. As is the case with most secondary teachers I had the privilege of coaching both girls and boys basketball at the middle and high school levels. I also coached varsity baseball and track. I was involved in numerous committees that included Vocational Advisory Council, Bilingual PAC's, School Improvement Committees, and Curriculum Development.

1978-1983— Attended school at NMHU Undergraduate Program

1973-1977— I enlisted in the United States Air Force where I served as a weapons mechanic responsible for the functional assessment of weapons systems on tactical fighter aircraft. Other duties included loading conventional and special weapons on fighter aircraft; we also armed and launched the aircraft. I was Honorably Discharged from the U.S Air Force in June of 1977.

Professional Organizations:

I currently serve as chairperson for North Central Community Based Services Inc. (NCCBS). This is a non-profit corporation which is organized and operated for charitable, educational, and community welfare purposes, and in particular to provide children, youth, and their families with services in North Central New Mexico. Services include mental health services, residential treatment centers or group homes for youth, alcohol and other substance abuse treatment and prevention, and other related services that directly or indirectly improve and enhance the quality of community, family, and individual life.

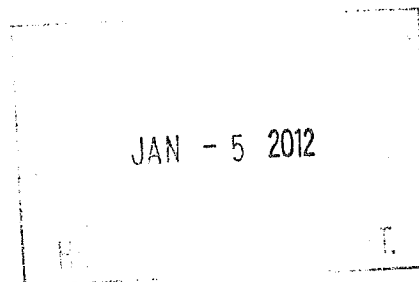
I also served on the New Mexico Funding Formula Task Force for over three years during my tenure as superintendent of schools. I represented the smaller school districts as a member of the task force.

Personal History:

I am an avid outdoorsman and as can be expected I love to fish, hunt, and camp. I also raise a small herd of cattle and run horses in our small ranch and team rope whenever we have an opportunity. I am fifty six years old and I am in very good physical condition. I'm also very committed and dedicated to ensure that the students of New Mexico receive be afforded the opportunity to get the best education possible.

January 5, 2012

Ms. Evelyn Maruska
Superintendent of Schools
Espanola School District
714 Calle Don Diego
Espanola, New Mexico 87532



Dear Ms. Maruska,

Please accept this letter of interest for either the position of Assistant Principal at Carlos Vigil Middle School and/or Elementary Principal. I feel that I have a thorough working knowledge of every program within a school system and I feel very confident working with school staff and the administration to provide a safe and good working environment for students.

My experiences as a former principal and teacher and working with all the people involved; from the staff, communities, and parents, I feel confident that I would be able to perform to high professional standards. Thank you for considering my application and if you should have any other question feel free to contact me at (505) 927-8221.

Respectfully,

A handwritten signature in black ink, appearing to read "Robert J. Archuleta". The signature is fluid and cursive.

Robert J. Archuleta

INTERIM SUPERINTENDENT

Evelyn D. M. Maruska

Email:

evelyn.maruska@k12espanola.org

Website: www.k12espanola.org

714 Calle Don Diego

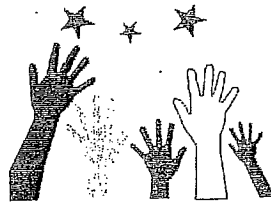
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★ **Española** ★

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Ralph Medina, Secretary

Floyd E. Archuleta, Member

Jose I. "Coco" Archuleta, Member

Acknowledgement of Receipt

I have reviewed and received a copy of the Espanola Public Schools Employee Orientation Handbook:

Robert F. Archuleta
Print Name

Robert F. Archuleta
Sign Name

23/07/2012
Date

Espanola Public Schools

Insurance Acknowledgement Form

I Robert J. Archuleta, acknowledge receipt of notification that the enrollment period for insurance coverage is 31 days from my hire date of 3/12/12;
And that I must contact the Insurance Coordinator in the Benefits Office, at 367-3315,
no later than 4/12/12.

Robert J. Archuleta
Signature of Employee

03/07/2012
Date

For Office Use Only:

Base Salary _____

Actual Salary _____

FTE _____

of days worked _____

Employee Computer Use and Internet Access Release Form

As a condition to use of the School District's computer system, including access to and use of the Internet, I understand and agree to the following:

1. To abide by the School Board's Policy on Acceptable Use and its Computer and Internet Code of Conduct.
2. That School District administrators have the right to review any materials created or stored in any files I may create and to edit or remove any material which they, in their sole discretion, believe may be unlawful, obscene, abusive, or otherwise objectionable and I hereby waive any right of privacy which I may otherwise have to such material.
3. That the Espanola Public School District will not be liable for any direct or indirect, incidental or consequential damage due to information gained and/or obtained via use of the School District's computer system including, without limitation, access to public networks.
4. That the Espanola Public School District does not warrant that the functions of the School District computer system or any of the networks accessible through the system will meet any specific requirements you may have, or that the School District computer system will be error-free or uninterrupted.
5. That the Espanola Public School District shall not be liable for any direct or indirect, incidental, or consequential damages (including lost data or information) sustained or incurred in connection with the use, operation, or inability to use the School District computer system.
6. That the use of the School District computer system, including use to access public computer networks, is a privilege which may be revoked by School District administrators at any time for violation of the district's Acceptable Use Procedures and Code of Conduct. School District administrators will be the sole arbiter(s) of what constitutes a violation of the policy or Code of Conduct.
7. In consideration for the privilege of using the School District computer system and in consideration for having access to the public networks, I hereby release Espanola Public School District,

the School Board, its members, administrators and employees, including its computer operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use, or inability to use, the School District computer system.

Printed Name of Employee/User: Robert J. Archuleta

School/Work Site: CFVMS

I hereby certify that I will abide by the conditions set forth in this document, the School District's Acceptable Use Procedures and Computer and Internet Code of Conduct.

Robert J. Archuleta
Signature of Employee/User

Date: 03/07/2012

A copy of this signed form shall be maintained in the employee's personnel file.